



High Wycombe Town Committee Agenda

Date: Tuesday, 3rd October, 2017
Time: 7.00 pm

The meeting will be preceded by a meeting of the Charter Trustees

Venue: Council Chamber
District Council Offices, Queen Victoria Road, High Wycombe Bucks

Membership

Chairman Councillor A R Green
Vice Chairman Councillor S K Raja

Councillors: K Ahmed, Z Ahmed, M Asif, Ms A Baughan, H Bull,
Mrs L M Clarke OBE, M Clarke, M P Davy, R Farmer, S Graham,
M Hanif, M A Hashmi, A E Hill, M Hussain JP, A Hussain, M Hussain,
M E Knight, B E Pearce, R Raja, N J B Teesdale and Ms J D Wassell

Membership is restricted to those Members representing the High Wycombe wards.

Members are reminded that the Committee is an advisory body and does not have decision making powers in respect of either Executive or non-Executive functions.

Fire Alarm - In the event of the fire alarm sounding, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Please congregate at the Assembly Point at the corner of Queen Victoria Road and the River Wye, and do not re-enter the building until told to do so by a member of staff.

Agenda

Item		Page
1	Apologies for Absence To receive any apologies for absence.	-
2	Declarations of Interest To receive any disclosure of disclosable pecuniary interests by Members relating to items on the agenda. If any Member is uncertain as to whether an interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting.	-

Members are reminded that if they are declaring an interest, they should state the nature of that interest whether or not they are required

Item	Page
to withdraw from the meeting.	
3 Minutes of the Previous Meeting	1 - 6
To confirm the minutes of the previous meeting held on 13 June 2017.	
4 Public Spaces Protection Order - consultation update	7 - 12
5 Town Centre Masterplan Consultation	-
A presentation by Steven Bown (HIP Lead Project Officer - Bucks County Council).	
6 Information Sheets	13 - 14
The following Information Sheets have been issued since the previous meeting:	
05/2017 Q1 Monitoring Report	
<i>** Members are reminded to give 24 hours notice of any questions concerning an Information Sheet to ensure an answer can be given at the meeting. **</i>	
7 High Wycombe Town Committee - Forward Work Programme	15
To note the current draft work programme attached at Appendix A.	
8 Supplementary Items (if any)	-
If circulated in accordance with the five clear days' notice provision.	
9 Urgent Items (if any)	-
Any urgent items of business as agreed by the Chairman.	

For further information, please contact Tanya Brown (01494 421455)
committeeservices@wycombe.gov.uk

High Wycombe Town Committee Minutes

Date: 13 June 2017

Time: 7.00 - 8.40 pm

PRESENT: Councillor A R Green
(in the Chair)

Councillors K Ahmed, Z Ahmed, M Asif, Ms A Baughan, H Bull, Mrs L M Clarke OBE, M Clarke, R Farmer, M Hanif, M A Hashmi, A E Hill, M Hussain JP, A Hussain, M E Knight, B E Pearce, S K Raja, N J B Teesdale and Ms J D Wassell,

ALSO PRESENT:

John Shaw Chiltern Rangers CIC

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Maz Hussain, Councillor S Graham, Councillor M Davy and Councillor R Raja.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the meeting held on the 7 March 2017 be agreed as a correct record.

4 CHILTERN RANGERS UPDATE

John Shaw, Managing Director of Chiltern Rangers, provided the Committee with an update detailing the achievements of Chiltern Rangers over the last year. These included:

- A number of projects had been undertaken in the area engaging with a wide range of community groups.
- It was noted that work in the community had successfully continued with 10,000 volunteering hours delivered over the past 12 months on a range of projects around the district.
- The Young Roots project had been delivered with Wycombe Youth Action, funded by the National Lottery, HWBIDCo, Red Kite and Thames Valley Housing. The project aimed to engage 500 young people but had doubled

the numbers during the 18 months since it started, with 965 young people engaged in the projects, as well as 445 adults and 63 under 11s.

- Partnership working involved the fire and ambulance services.
- Work had been undertaken with Wycombe District Council to improve the River Wye.
- Over £56,000 worth of volunteering work had been undertaken over the past year.
- Chiltern Rangers had recently been awarded the Queen's Award for Voluntary Service 2017.
- Future project work would include working with the Chilterns Conversation Board. There would be 16 projects as part of a five year lottery funded plan, with five projects in the Wycombe District area.

It was noted that there was an open invite for groups to work with Chiltern Rangers. Members were also invited to attend a celebration taking place on 7 July, 12pm-3pm to celebrate the Queen's Award for Voluntary Service.

In response to Member queries it was noted that work on Deangarden Wood could not begin until the sale of the site was completed. Regarding Spearing Road it was noted that communities and the Council would need to work together to deal with fly tipping in the area.

The Committee expressed support for the work being carried out by Chiltern Rangers and congratulated John and his team on winning The Queens Award for Voluntary Services 2017.

5 MARKET UPDATE

The Committee welcomed Charles Brocklehurst, Major Projects and Estates Executive to the meeting, who gave an update on the High Wycombe Market.

In advance of the meeting, all Members of the Committee were invited to submit questions so answers could be prepared prior to the meeting. Questions were received from one Committee member and responses from the market operator had been circulated. These included information on financial stability, trading trends, customer demand, market publicity, success of the street food court and future aims.

The Committee were informed that specific problems for traders included the amount of discount stores on the high street that had resulted in intense competition for traders. Also the high street looked in need of repair as some of the cobbles were loose and could be hazardous in some areas. It was noted that street food was very successful and future plans were to improve the layout and seating in the food court area.

In response to Members queries the following was reported:

- The Council would not consider taking over the management of the market.
- It was noted that footfall in the Eden shopping centre was fashion orientated and these customers would not usually use the market.

- Discussions would be undertaken with the market operator regarding relocating any food stalls that cause fumes to enter banks or shops on the high street.
- The market operator had offered gazebos to traders as a purchase or rental arrangement. Not all traders had taken up the offer as they preferred to use to older style frames. Any reported issues with the gazebos would be taken to the market operator for investigation.
- Regular meetings were held with the market operator and officers were aware of pitch fees.
- Regular traders paid for a pitch in advance and casual traders paid on the day and were offered any pitch available.
- Future involvement of a BIDCo and a more active role in the promotion of the market would be welcomed
- The correct disposal of waste products from the food stalls would be taken to the market operator for investigation and that this was being dealt with correctly.
- Due to emergency access issues market stalls were not allowed in the centre of the high street.
- Children's free entertainment being offered on the high street was being considered.
- There were no current plans for the Chiltern Shopping centre as an agreement could not be made with the current owners.
- Investigations would be undertaken with Buckinghamshire County Council regarding signage for the Charter Market.

The Chairman thanked the Major Projects and Estates Executive for attending the meeting and answering questions.

6 UPDATE ON CEMETERY SECURITY

The Committee considered a report which outlined proposed security measures at the Cemetery. There had been resident concern about suspected incidents of vandalism at the Cemetery and residents had presented a petition to the Council in October 2016 seeking 24/7 CCTV coverage.

Alternative measures were considered as 24/7 CCTV covering the whole site was an expensive option and would fundamentally affect the Cemetery in negative ways. It was reported that a site visit had been undertaken and the Committee was offered a number of potential actions for consideration.

These included:

1. Additional fencing on the northern footpath side - £20,000.
2. Additional planning along the eastern and southern edges – existing maintenance budget as minimal cost.
3. Installation of locally recorded CCTV at the two main gateways and on the rear entrance to the Snowdrop Garden - £3,000.
4. Installation of higher gates at the Lodge, Office and Snowdrop entrances - £9,000

5. Permanent closure of the Hampden Road/Snowdrop entrance – no cost if combined with 4.

In response to Member queries it was noted that locally recorded CCTV was now being considered as this was a more affordable option, and cameras could be mounted on buildings in the Cemetery. CCTV recordings would be kept for 28 days and the cameras could begin to be installed once Cabinet had approved the funds.

The High Wycombe Town Committee considered the options and thanked the officers for looking in detail at the options available. The Committee agreed to support options 2, 3 and 5 as set out above. Members agreed that a further review should be undertaken in the Autumn, and that delegated authority should be granted to the Head of Community should there still be a necessity to also implement options 1 and 4 in the future. It was noted that a future report would be presented to the Town Committee on the review.

RESOLVED that it be recommend to Cabinet that:

- (i) options 2, 3 and 5 as set out in paragraph 11 of the report be agreed; and
- (ii) delegated authority be granted to the Head of Community to implement options 1 and 4, should the need arise, following a review to be held in the Autumn 2017; to release up to a maximum of £32k from the Special Expenses Reserve.

7 RYE FEASIBILITY STUDY

The Committee received a report which provided information on the outcome of a feasibility study undertaken to explore options to develop self-financing public toilets on the Rye.

A petition had been submitted three years previously that requested public toilets at the town end of the Rye. Following this petition the Town Committee funded feasibility work to investigate the provision of a second set of public toilets to serve the two play areas. Consultants were appointed to carry out the feasibility study and a range of options were provided.

- Toilets would only be financial sustainable as part of a café/visitor offer.
- To provide public toilets the café/visitor facility must be open all year round.
- To be sustainable on a daily basis throughout the year the café needs to be prominent and run by a commercial operator.
- Only the London Road would provide this prominence.
- An option to develop within the Pann Mill boundary would require agreement with the High Wycombe Society as this area is leased separately.
- A further option would be to locate the café and toilets on the Rye side behind Pann Mill, but this is in a flood zone, is less prominent and reduces potential income from passing trade.
- The boathouse does not have a sewage connection, is in a poor location so would not be sustainable all year round and has very limited opening times.

It was noted that in relation to planning policy a visitor centre on London Road would be a difficult location to build in as it had never previously been developed. The Committee noted that an alternative option would be to renew the boathouse and were informed that a staff toilet would be required, and subsequently a public toilet could be provided at this facility to be used when the boathouse was open. Other improvements at the Rye could include outdoor gym equipment, a new surfaced footpath, widening of the London road footpath for cycling, replacing trees and improved signage. It was also noted that the Pann Mill volunteers/High Wycombe Society were interested in developing a small visitor centre and staff only toilet at Pann Mill.

Members agreed that a visitor centre on the London Road would not be a feasible option but supported the refurbishment of the boathouse with an option of public toilets.

RESOLVED: That

- (i) the report be noted and
- (ii) a visitor centre on the London Road would not be a feasible option but the refurbishment of the boathouse with an option of public toilets be supported.

8 AFFORDABLE FUNERALS

The Committee considered a report on information to be provided on the Council website offering advice for people seeking to have an affordable funeral.

It was noted that the average cost of a burial funeral in England is £4,136 and £6,000 in London. However it was possible for people to arrange their own burial and cremation services without the use of a funeral director. The Committee were informed that the Cemetery already accepted direct burials but did not publicise the option.

Members suggested that for people without internet access the information could be provided in Wycombe District Times and on Wycombe Sound.

RESOLVED: That the Council provide a page on their website setting out advice services for people seeking to have an affordable funeral.

9 INFORMATION SHEETS

RESOLVED: That Information Sheets 02/2017 Community Support Grants, 03/2017 Public Spaces protection Order to close footpath HWU/80/1 and 04/2017 Budgetary Control 2016/17 be noted.

10 HIGH WYCOMBE TOWN COMMITTEE - FORWARD WORK PROGRAMME

The Committee's draft work programme looking ahead to March 2018 was presented for review.

Members noted that a report providing an update on a Public Spaces Protection Order would be provided at the meeting in September.

RESOLVED: That the forward work programme be noted and updated as above.

Chairman

The following officers were in attendance at the meeting:

Mrs J Durkan	Senior Democratic Services Officer
Mr I Hunt	Democratic Services Manager
Ms E Jewell	Head of Community
C Brocklehurst	Major Projects and Property Executive

Agenda Item 4

PUBLIC SPACES PROTECTION ORDER (PSPO) – CONSULTATION UPDATE

Wards Affected: Abbey

Officer contact: Sarah McBrearty Ext:3876

Email: sarah.mcbrearty@wycombe.gov.uk

RECOMMENDATION TO CABINET MEMBER

1. To agree to make a Public Spaces Protection Order (PSPO) to restrict public access to footpath HWU/80/1 by way of lockable gates at each end.

Reason for Decision

2. Following reports of anti-social behaviour and crime, a public consultation was undertaken in relation to implementing a PSPO to close footpath HWU/80/1. This report details the results of this consultation and asks that the HWTC recommends to the Cabinet Member for Community the making of this PSPO.

Corporate and Legal Implications

- This report recommends legal action be taken by the Authority in accordance with the new legislation. The legal parameters laid out within the Act will be considered carefully against the proposal for an Order. Section 59 of the Anti-social Behaviour Crime and Policing Act 2014 allows a local authority to make a public spaces protection order where it is satisfied on reasonable grounds that two conditions are met. The first is that activities carried on in a public place within the authority's area have had a detrimental effect on the quality of life of those in the locality, or it is likely that activities will be carried on in a public place in the area and that they will have such an effect. The second condition is that the effect, or likely effect of the activities is, or is likely to be of a persistent or continuing nature, that it is, or is likely to be such as to make the activities unreasonable, and it justifies the restrictions imposed. A PSPO can prohibit specified things being done in the restricted area, require specified things to be done by persons carrying on specified activities in the area, or both of those things. Prohibitions or requirements must be reasonable in order to prevent or reduce the detrimental effect from continuing, occurring or recurring.
- Section 64 provides that a local authority may not make a PSPO that restricts public right of way over a highway without considering the likely effect of making the order on occupiers of premises adjoining or adjacent to the highway, other persons in the locality, and in a case where the highway constitutes a through route, the availability of a reasonably convenient alternative route. Notification to persons potentially affected of the proposed order is necessary, along with details of how they can see the proposed order, and the period within which they may make representations, and for consideration of them. The report outlines steps taken to comply with this requirement. Where a PSPO restricting public rights of way is made, it may authorise the installation and maintenance of a barrier or barriers for enforcing the restriction. It does not cease to be regarded as a

highway because of such a barrier.

- The introduction of any Order presents a risk of legal challenge to the Council. Section 66 of the Anti-social Behaviour Crime and Policing Act 2014 states that “interested persons” may challenge the validity of any Order in the High Court. An application of this nature must be made within six weeks, beginning on the day the Order is made or varied. There are two grounds upon which a challenge could be made:
 - That the local authority did not have the power to make the Order, or variation, or to include particular prohibitions or requirements imposed by the Order (or by the Order as varied)
 - That a requirement under this element of the legislation was not complied with in relation to the order or variation
- The High Court would have the power to quash, amend or uphold the Order.
- Other legal implications and requirements are set out within the report.

Finance

- There will be the cost of purchasing and installing the gates, as well as undertaking any maintenance and repairs throughout the duration of the PSPO. A quote has been obtained and the cost will be approximately £3,500

Executive Summary

3. In May 2017 High Wycombe Town Committee supported the launch of a consultation on a proposed PSPO to restrict public access to footpath HWU/80/1.
4. Letters detailing the proposed restriction were hand delivered to the residents and businesses whose properties back onto the footpath. In addition, letters were also delivered to the surrounding properties and businesses, asking for any comments to be sent in. Consultation letters were also sent to the Police and Crime Commissioner, the Chief Officer of Police for the local area and Buckinghamshire County Council’s Rights of Way Team and Strategic Access Officer (so that the consultation could be shared with relevant access groups).
5. Letters and emails of support were received from those who are being affected by anti-social behaviour in the area, along with some objections, detailed later in this report.

Sustainable Community Strategy/Council Priorities - Implications

6. The Implementation of a PSPO to address anti-social behaviour will contribute towards the Council’s priority ‘People’ in terms of working and engaging with local communities to reduce and deal effectively with anti-social behaviour. It will also contribute to the ‘Place’ priority by making the District a place where people want to live, work and visit by controlling and preventing crime and anti-social behaviour.

Background and Issues

7. The Anti-Social Behaviour, Crime and Policing Act 2014 introduced the concept of the Public Spaces Protection Order which, amongst other things, can be used to restrict access to a public right of way. There have been numerous reports to the police, the Anti-Social Behaviour Officer and Ward Councillors of anti-social behaviour taking place along footpath HWU/80/1, which runs behind the houses on West End Road. Whilst a number of approaches have been tried to tackle the issue, it is considered that taking into account all of the relevant information, there is such an ongoing problem that restricting the public right of way as outlined in this report is the only option likely to address this behaviour and that this takes account of the objections and is a reasonable course of action.

Consultation findings

8. Consultation letters were sent to the following:
 - The residents and businesses whose premises back onto the footpath
 - Residents and businesses in the wider local area
 - Police and Crime Commissioner
 - High Wycombe Local Police Area Superintendent
 - Bucks County Council Rights of Way Team and Strategic Access Officer
 - Via Bucks County Council, letters were sent to Chiltern Society, the Open Spaces Society and the Ramblers Association.
 - Following a recommendation from the Open Spaces Society, further letters were sent to the Auto-Cycle Union, the British Horse Society, and the Byways and Bridleways Trust (as specified within the Public Path Orders Regulations 1993 (schedule 3)).
9. During the consultation period letters/emails of support were received from 8 local residents and 1 local business. The anti-social behaviour problems that have been occurring along this footpath continue to cause a great deal of distress to those residents who responded. Points that have been raised by the residents include:
 - Ongoing use of the footpath by people drinking alcohol
 - Noise at all times of the day and night
 - Fear for personal safety due to drug taking, racist graffiti, fire setting and damage to rear garden fences again
 - Fly tipping
 - Windows being smashed and items being thrown into rear gardens

An email of support for closing the footpath was also received from the Police and Crime Commissioner.

10. Letter/emails of objection to closing the footpath were received from the following:
 - **Ramblers Buckinghamshire, Milton Keynes and West Middlesex Area** – which felt the footpath was used regularly by members of the public and that by closing the footpath the anti-social behaviour problems would be moved onto other sections of the footpath. They felt that CCTV should be considered. They raised concern over using lockable gates as they felt it was likely the keys would ‘get into the wrong hands’, and that closing the footpath

would have an adverse effect on the people that use it as it provides a short cut away from traffic.

- **Open Spaces Society** – which explained that the footpath proposed to be closed was part of a continuous route from Rutland Street to Leigh Street and connecting to Kitchener Road. They believed the footpath was regularly used by the public, and that it provides a short cut away from traffic. Concern was also raised regarding the alternative route, which although a short distance from the footpath, was next to traffic and was ‘partly obstructed by rubbish bins’.
- **Buckinghamshire Local Access Forum** – the proposed PSPO was discussed at a meeting in July where eleven out of the fourteen members present were in opposition to the closure of the footpath. They felt the closure would penalise the majority of legitimate users, and that the alternative route is not the most convenient or direct route, and is not away from traffic noise and fumes. They also felt the PSPO would set a precedent for similar footpaths within the town that provide ‘valuable pedestrian connectivity’. The forum members raised concerns over the lockable gate and the potential for displacement of the anti-social behaviour.
- **Chiltern Society** – which felt the closure of the footpath would be inconvenient and unacceptable to legitimate users. They also felt that closing the footpath would simply displace those causing the nuisance.
- **A resident in Marlow** – who explained that the footpath is an essential part of High Wycombe’s historic layout and felt that it would be more appropriate to use surveillance and applying the ‘full force of the law’ to stop the behaviour continuing.
- **A resident of Desborough Road** – whose family use the footpath to visit Wycombe Hospital regularly and feel the alternative is via a steeper hill.
- **Resident from unknown location** – who felt that CCTV should be used instead, and that the license to sell alcohol be taken from the shop owner whose shop is located at one end of the footpath.

Response to concerns raised

- The alternative route is only a very short distance from the footpath, so people will not have to walk much further (as illustrated on the map in Appendix A). It is not a main road, and there are no more obstacles along this footpath compared to other pavements in the area.
- There is a possibility that closing this footpath will cause the people causing the problems to move to another footpath (as there are many nearby). However I believe this footpath is particularly convenient as the shop that sells alcohol is at one end.
- There is a concern that closing this footpath will set a precedent, however action does need to be taken to tackle the anti-social behaviour, and the other options available are limited.

Other options

11. The footpath is within an existing PSPO area where alcohol related anti-social behaviour is prohibited. Breach of the existing PSPO is an offence and is liable on summary conviction to a fine not exceeding level 2 on the standard scale. Depending on the behaviour in question, the enforcing officer could decide that a fixed penalty notice (FPN) would be the most appropriate sanction. The FPN can

be issued by a police officer, PCSO, council officer or other person designated by the Council. However, the police have agreed that the alleyway would be included on the police patrol plan during the spring/summer months when anti-social behaviour tends to increase and that the alcohol related PSPO will be enforced as and when police officers encounter breaches.

12. CCTV could be explored for the area, but it would cost significantly more. A pole mounted fixed camera could be mounted at each end. As the location is outside and there is no adjacent WDC owned building or service images would need to be transmitted back to the CCTV Control Room. The estimated cost of such an installation would be in excess of £35,000. There would also be significant collateral intrusion as this is a public right of way. It may prove difficult to identify perpetrators from the images unless they are known to the police, and there would be a resourcing impact on WDC in relation to viewing the footage. Additional night-time lighting may be required, which may be unwelcome to adjacent housing.

Implementation

13. An estimate of approximately £3,500 has been obtained for the gates; a firm quotation will be needed.
14. The footpath would need to be monitored to ensure it does not become overgrown, or that the gates are not damaged. Any damage costs would need to be met by Wycombe District Council.

Enforcement

15. No enforcement activity would be required if the footpath were closed.

Risk Implications

16. If the required process to introduce a PSPO is not followed, this could lead to a challenge which would mean that the authority could face legal costs and reputational damage.
17. There is a risk that by closing this footpath, the anti-social behaviour will move to another footpath. This area of Desborough has other footpaths in close proximity. This would be monitored.

Next Steps

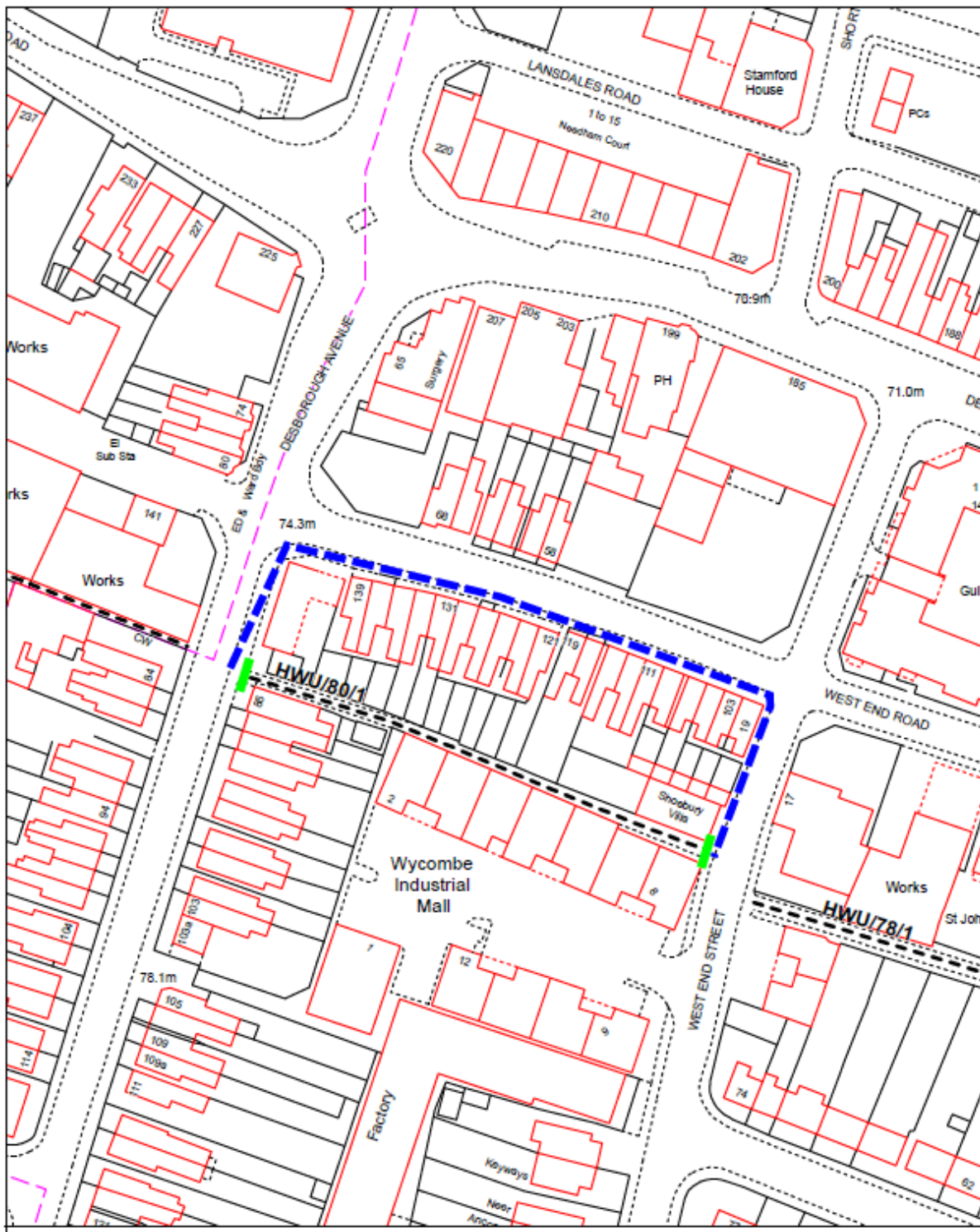
18. If the Committee supports the recommendation to close the footpath, the Cabinet Member for Community would be asked to make the decision to implement a PSPO.
19. If the Committee does not support the recommendation to close the footpath, the local residents will be informed, and officers will continue to work with the police to address incidents of crime and anti-social behaviour.

Background papers

Anti-Social Behaviour, Crime and Policing Act 2014

Statutory guidance

Appendix A




Key:

Black dotted line – Footpath HWU/80/1

Blue dotted line – Alternative route

Green line – where the proposed gates will be located.

Agenda Item 6

 WYCOMBE DISTRICT COUNCIL	INFORMATION SHEET
HIGH WYCOMBE TOWN COMMITTEE (HWTC)	
ISSUE NO: 05/2017	DATE ISSUED: 25 Sept 2017
BUDGETARY CONTROL REPORT FOR Q1 2017/18	
Officer contact: Shaina Aziz Tel: 01494 421316 Email: shaina_aziz@wycombe.gov.uk	

Introduction

The budgetary position for Quarter 1 2017/18 for HWTC is set out in Table 1. In addition to the usual year to date position, this report includes a year end forecast for each service provided by the budget holder.

Special Expenses 2017/18

At month 3 there is a YTD overspend of £5.5k (see Variance YTD column on the Summary table) and budget holders are forecasting a surplus of £4.1k by the end of the year (see Current Quarter Forecast Variance column on the Special Expenses Position Summary table).

Budgets are split into controllable and non-controllable budgets. Forecasts for controllable budgets have been provided by services and a variance has been calculated against the controllable budget.

Non-controllable budgets relate to overhead costs and depreciation budgets. While these are monitored centrally, they cannot be controlled by individual budget holders and have been separated from the current analysis.

Commentary on Significant Variances (Over £5k)

Cemetery

The £3k surplus of income from cemeteries is for concrete chambers. The charges are set to recover the initial capital outlay for installation of the concrete chambers. This is being re-couped and returned to reserves at the end of each year to provide funding for the installation of the next tranche of vaults, once the existing vaults are used up.

War Memorials

The budget is over spent due to cleaning costs which have been carried out in the 1st quarter, War Memorials are cleaned every two to three years, no further expenditure is forecast.

Footway Lighting

There is a potential underspend of £2.5k on this budget as demand for this budget has been low to date, the expenditure being reactive on street lighting and difficult to forecast.

Table 1

SPECIAL EXPENSES POSITION SUMMARY

Brackets indicate income or a favourable variance

Non-Controllable	Cabinet Portfolio	Analysis	Controllable Budget FY	Controllable Budget YTD	Actual inc. Commitments	Variance YTD	Controllable Forecast Outturn	Budget Outturn Variance
700	Footway Lighting	Expenditure	2,500	622	0	(622)	0	(2,500)
700		Net Expenditure	2,500	622	0	(622)	0	(2,500)
198,700	Cemetery	Expenditure	88,200	22,044	20,863	(1,182)	91,292	3,092
0		Income	(104,800)	(26,196)	(23,787)	2,409	(110,900)	(6,100)
198,700		Net Expenditure	(16,600)	(4,152)	(2,925)	1,227	(19,608)	(3,008)
0	Town Twinning	Expenditure	3,000	750	0	(750)	3,000	0
0		Net Expenditure	3,000	750	0	(750)	3,000	0
0	Community Grants	Expenditure	20,000	4,998	3,350	(1,648)	20,000	0
0		Net Expenditure	20,000	4,998	3,350	(1,648)	20,000	0
166,200	Recreation Grounds (Local)	Expenditure	10,300	2,574	322	(2,252)	10,300	0
0		Income	(6,700)	(1,674)	(250)	1,424	(6,700)	0
166,200		Net Expenditure	3,600	900	72	(828)	3,600	0
47,700	Allotments	Expenditure	3,600	897	2,373	1,476	3,600	0
0		Income	0	0	0	0	0	0
47,700		Net Expenditure	3,600	897	2,373	1,476	3,600	0
0	War Memorial	Expenditure	1,700	423	3,030	2,607	3,030	1,330
0		Net Expenditure	1,700	423	3,030	2,607	3,030	1,330
0	Hilltop / Castlefield	Expenditure	28,000	6,999	0	(6,999)	28,000	0
0		Net Expenditure	28,000	0	0	(6,999)	28,000	0
413,300	TOTAL	Expenditure	157,300	39,307	29,938	(9,369)	159,222	1,922
0		Income	(111,500)	(27,870)	(24,037)	3,833	(117,600)	(6,100)
413,300		Net Expenditure	45,800	11,437	5,901	(5,537)	41,622	(4,178)

Agenda Item 7
Wycombe District Council
HIGH WYCOMBE TOWN COMMITTEE
Work Programme – NOVEMBER 2017 – JUNE 2018

Title & Subject Matter	Meeting / Date to be taken	Contact Officer
<u>November 2017</u>		
Update from HWBIDCo	21 Nov 2017	Tanya Brown, Democratic Services Officer
Concrete Burial Chambers: Working Group Findings	21 Nov 2017	Elaine Jewell – Head of Community
Annual Fees and Charges Review	21 Nov 2017	Elaine Jewell – Head of Community
Q2 Budgetary Control Report (Information Sheet)	21 Nov 2017	Shaina Aziz, Assistant Accountant
<u>January 2018</u>		
Policing Update	16 Jan 2018	Tanya Brown, Democratic Services Officer
Special Expenses Budget 2018/2019	16 Jan 2018	Financial Services Manager
<u>March 2018</u>		
Community Infrastructure Levy Funding Update	6 March 2018	Gerard Coll, Developer Contributions Officer
Q3 Budgetary Control Report (Information Sheet)	6 March 2018	Shaina Aziz, Assistant Accountant
<u>June 2018</u>		
Chiltern Rangers Update	Date tbc	Tanya Brown, Democratic Services Officer
Security Measures at the High Wycombe Town Cemetery	Date tbc	Elaine Jewell, Head of Community
Budgetary Control Outturn 2017/18 (Information Sheet)	Date tbc	Shaina Aziz, Assistant Accountant

Meeting contact officer: Tanya Brown, 01494 421455,
 Committeeservices@wycombe.gov.uk